

MINUTES OF THE CYFFYLLIOG COMMUNITY COUNCIL MEETING HELD ON MONDAY 15TH MAY 2017 IN THE CHAPEL VESTRY, CYFFYLLIOG AT 7.30 P.M.

PRESENT: Councillors Oswyn Jones (Chairman), Emrys Williams, Cheow-Lay Wee, Gethin Jones, Philip Williams, Eifion Jones and the Clerk.

1: APOLOGIES: Councillors Cathryn Edge, Huw Jones and Denbighshire County Councillor Joseph Welch.

2. WELCOME.

The Chairman welcomed Councillor Cheow-Lay Wee to his first meeting of the Cyffylliog Community Council.

3. ELECTION OF CHAIRMAN FOR THE 2017/18 TERM OF OFFICE.

Members elected Councillor Oswyn Jones as Chairman for the 2017/18 term of office.

4. ELECTION OF VICE-CHAIRMAN FOR THE 2017/18 TERM OF OFFICE.

Members elected Councillor Emrys Williams as Vice-Chairman for the 2017/18 year.

5. COMPLETION OF FORMS.

All Members present completed the “Declaration of Acceptance of Office” and “Register of Members’ Interests” forms.

6. CONFIRM THE MINUTES OF THE PREVIOUS COUNCIL MEETING.

Members confirmed 13th March 2017 minutes as a true record and signed by the Chairman.

7. MATTERS ARISING FROM THE MINUTES.

The Clerk circulated Members with the e-mail exchanges between former Council Member Richard Heginbotham and Reverend Richard Carter which confirms that the Cyffylliog Hearse House and Lichgate is the property of Cyffylliog Community Council as part of the Cemetery. Councillor Eifion Jones agreed to make enquiries regarding grant funding towards the repairs of the Hearse House and Lichgate.

8. CYFFYLLIOG PLAYGROUND UPDATE.

The Clerk provided Members with information provided by the “Cyffylliog Playground Association” following the previous Council meeting. Following discussions the Members resolved for the Clerk to write to Rebecca Williams, Principal Chartered Valuation and Estates Surveyor of Denbighshire County Council, for confirmation on the playing fields:-

- A: Rental update with Cyffylliog Church.
- B. Lease update with Mrs Williams.
- C. Right of way issue to the Playing Fields.

9. CYFFYLLIOG SCHOOL PLAYING FIELD.

The Clerk reported on the site meeting held on 28th April 2017 between representatives of Cyffylliog Primary School and Denbighshire County Council Street Scene Department. Cyffylliog Primary School is unable to meet the annual £610.87 maintenance costs provided by the “Street Scene” Department and are withdrawing the funding with immediate effect. The Community Council have been asked to take over the maintenance service. Following discussion the Members resolved to provide the funding of £610.87 maintenance costs for the current financial year.

10. FINANCE.

A. Bank balances - £11,193.00.

B. First 2017/18 precept receipt - £1,985.00.

C. the Clerk reported that the Council's 2017/18 Annual Financial Report has been completed and subsequently approved by the Members of the Council. The Council's Internal Auditor, Simon Murray-Williams of Harold Smith, Chartered Accountants of St. Asaph, has provided a "Clean Report" on the Annual Return which will now be submitted to the External Auditors, BDO of Southampton (appointed by the Wales Audit Office). The Chairman and Clerk signed off the Annual Report.

D. Bill payments:-

1. Clerk's salary for the quarter ended 30th June 2017 - £300.00.

2. PAYE for the quarter ended 30th June 2017 - £75.00.

3. Fines (Ruthin) for photocopies and stationery - £78.48.

4. Cennin Limited (Ruthin) for the Council's Website 2017/18 "Hosting Renewal" - £83.86.

5. Harold Smith (St. Asaph), Internal Auditors - £144.00.

6. Aon UK Limited – Annual Insurance Premium - £764.09.

7. John Lloyd (Henllan) – two months Cyffylliog Cemetery grass cutting - £374.40.

11. PLANNING ISSUES.

A. Denbighshire County Council has granted planning permission for the "Construction of two cattle grids and associated fencing to form vehicle passing place" at Caer Hafod Isaf, Bontuchel.

B. Planning application for the "Installation of 11kv overhead line with associated wood poles" on land at Penrhiw Bach, Cyffylliog – Members raised no objections to the planning application.

C. "Innogy" provided information on a subsequent application to discharge Requirements on the Clocaenog Forest Wind Farm.

12. CORRESPONDENCE.

A. One Voice Wales 2017/18 Area Committee Representative – Members appointed Councillor Cheow-Lay Wee as the Council's Representative.

B. A number of reports were received for information purposes.

13. ANY OTHER BUSINESS.

A. Denbighshire County Councillor made the following enquiries:-

1. Does the Community require any additional litter bins – Members resolved for the provision of additional litter bins at the entrance of the "Lady Bagots Drive in Bontuchel and at the entrance of Maes-y-Delyn Housing Estate in Cyffylliog.

2. The Council's Website needs updating with the minutes – the Clerk will remind the Council's Webmaster regarding the update.

B. Members resolved for the Clerk to remind the Highways Department of Denbighshire County Council regarding the dangerous pot holes on the Cyffylliog to Bontuchel highway which requires urgent attention.

14. NEXT COUNCIL MEETING – Monday 10th July 2017 in the Chapel Vestry, Cyffylliog at 7.30 p.m.