

Cyngor Cymuned *Cyffylliog* Community Council

Risk Policy

Background

Cyffylliog Community Council recognises the potential for events and consequences to impact both positively and adversely on its objectives and activities. The Council defines such events or consequences as risks and considers effective management of risk to be a key part of its responsibilities.

The purpose of this policy is to:

- set out the Council's approach to risk
- describe the method by which the Council assesses risk
- explain the process by which the Council identifies risks and their potential consequences
- explain how the Council seeks to mitigate identified risks.

Risk Identification

Every year the Council will discuss the risks it believes that are present in discharging its responsibilities. Councillors will list risks and collectively classify them according to their probability of occurrence and severity of impact.

Although a more sophisticated framework could be adopted to separately assess risk probability and impact the Council will utilise a simple three point scale to assess the combined effect of both probability and impact and will rate each risk as High, Medium and Low. This reflects the scale of both the Council's responsibilities and the potential risks that it faces.

Risk Controls

For each risk the Council will identify existing controls that are in place and which impact on the identified risk. The Council will then identify such additional controls as it deems necessary so as to further reduce the risk - either within the same risk rating (High , Medium or Low) or so as to reduce the rating to a lower category (e.g. Medium to Low).

Risk Register

The Council will record the results of its review of risks in a Risk Register. The register will record the assessment of risks, existing and proposed control measures and the Council's preferred strategy for dealing with identified risks.

Risk Appetite

While there are some risks that the Council is willing to tolerate, there are specific risks that the Council will not accept. These include any course of action that will contribute or could reasonably be

anticipated to contribute to the following occurrences:

- permanent injury or death to any of our residents , employees, Councillors or members of the general public;
- a prolonged loss or disruption to service for which we have responsibility to a significant number of our residents ;
- any decision which would represent a significant departure from our annual budget ;
- any breach of the law;
- breach of regulation which could lead to intervention and/or sanction;
- irreparable damage to the Council's reputation;

Insurance

The Council will maintain sufficient insurance cover to address known risks of injury to persons, theft and Fraud.

This policy was adopted / reviewed by the Council on: 27th March 2024.