

MINUTES OF THE CYFFYLLIOG COMMUNITY COUNCIL MEETING HELD ON MONDAY 9TH MARCH 2020 IN THE CHAPEL VESTRY, CYFFYLLIOG AT 7.00 P.M.

PRESENT: Councillors Emrys Williams (Chairman), Philip Williams, Oswyn Jones, Huw Jones, Eifion Jones, Denbighshire County Councillor Joseph Welch and the Clerk.

1: APOLOGIES: Councillors Gethin Jones and Cheow-Lay Wee.

2. DECLARATIONS OF INTEREST.

None received.

3. CYFFYLLIOG SCHOOL FEASIBILITY STUDY UPDATE.

Mr Marc Roberts of Cwmni Cynlas attended the meeting to provide members with an update and proposed timetable for the completion of the "Cyffylliog School Feasibility Study". The 2017/18 running costs of the School was £8,722.00 with the estimated demolition cost of the School being £36,300.00. Mr Roberts also provided members with a draft "Cyffylliog School Questionnaire" to be sent to every household within the Cyffylliog Community Council area. Members confirmed the "Cyffylliog School Questionnaire".

Mr Roberts provided the timetable for completion of the "Feasibility Study":-

A: Cynlas to deliver questionnaires by 13th March 2020.

B. Cynlas to analyse the questionnaires during the week ending 7th April 2020.

C. Cynlas to send Cyffylliog Community Council report on 10th April 2020.

D. Cynlas to present report to the Community on 16th April 2020.

E. Final report submitted to Council by 20th April 2020 via email and hard copy.

The Chairman thanked Mr Marc Roberts for attending the meeting.

4. RESIGNATION OF CATHRYN EDGE.

The Clerk reported on the receipt of the written resignation of the former Council Member Cathryn Edge received on 22nd January 2020. Members acknowledged the resignation and for the Clerk to send Mrs Edge the Council's gratitude for her valued service to the Community Council.

5. APPOINTMENT OF COUNCIL'S YSGOL CARREG EMLYN SCHOOL GOVERNOR.

Former Council Member Cathryn Edge has also resigned her position as the Cyffylliog Community Council School Governor representative on the Ysgol Carreg Emlyn Board of Governors. Members elected Councillor Cheow-Lay Wee as the Community Council's representative on the Yagol Carreg Emlyn School Board of Governors.

6. COUNCIL'S VACANT SEAT UPDATE.

A. Public "Notice of the Council's Vacant Seat" was issued on 3rd February 2020 to the Returning Officer of Denbighshire County Council together on the Council's Website and notice boards with the closing date to request a by-election set for 28th February 2020. Subsequently there was no request to hold a by-election.

B. "Notice of Co-option" is now in place seeking written applications for the vacant seat to be sent to the Clerk by 31st March 2020. Members will co-opt the successful applicant at the next Council meeting.

7. CONFIRM THE MINUTES OF THE PREVIOUS COUNCIL MEETING.

Members confirmed 13th January 2020 minutes as a true record and signed by the Chairman.

8. MATTERS ARISING FROM THE MINUTES.

A. Denbighshire County Council has granted planning permission on planning application 14/2019/1017 - Erection of a detached garage at Pen-y-Llan, Bontuchel.

B. Denbighshire County Council has repaired the highway works reported in the previous Council meeting.

9. COUNCIL'S WEBSITE.

A. the Clerk reported that the existing Council's Website is outdated and no longer accessible and has had three quotations for an updated Council Website as follows:-

1. Doodle IT £650.00.

2. Cradur.com £450.00.

3. HG Web Designs £300.00.

B. Members resolved to replace the existing Website and resolved to accept the quotation from HG Web Designs.

10. FINANCE.

A. Bank balances £11,725.75.

B. Authorised bill payments:-

1. One Voice Wales 2020/2021 Membership Fee £70.00.

2. Clerk's salary for the quarter ended 31st March 2020 £300.00.

3. HM Revenue & Customs PAYE for the quarter ended 31st March 2020 £75.00.

4. Clerk's expenses for the year ended 31st March 2020 £643.07.

5. HG Web Designs Website Fees £300.00.

11. PLANNING APPLICATIONS.

Members raised no objections to the following planning applications:-

A. Planning Application: 14/2020/0020 - Erection of training mirrors along the short side of the existing manege at Hengoed, Bontuchel,

B. Planning Application: 14/2019/1009 - Details of the appearance, landscaping layout and scale of 5 no. dwellings submitted in accordance with condition no. 1 of outline permission code no, 12/2019/0233 (reserved matters application) on land at Llys Heulog, Cyffylliog.

C. Planning Application: 14/2020/0077 - Conversion of outbuilding to form 1 no. holiday accommodation unit, demolition of existing dutch barn and erection of ancillary accommodation building for use in conjunction with holiday accommodation, installation of a sewage treatment plant and associated works at Fachlwyd Farm, Cyffylliog

12. CORRESPONDENCE.

A. Grwp Cynefin informed Council that 7 Maes-y-Delyn, Cyffylliog is now empty and is available to rent at £105.62 per week.

B. "Clocaenog Forest Wind Farm" has appointed "Community and Voluntary Support Conwy (CVSC) as "Community Investment Fund Administrator".

C. A number of reports were received for information purposes.

13. DENBIGHSHIRE COUNTY COUNCIL ISSUES.

A. Mr Tim Towers, Risk and Asset Manager of Denbighshire County Council, reported on the Cyffylliog highway landslide as follows:-

“This is an update on where we are at the moment and I have also put forward an INDICATIVE programme. I emphasise indicative because a lot can still go wrong but we will keep things under control to the best of our efforts. The trouble is that a lot of what needs to be done is reliant on third parties (including Natural Resources Wales) so we can’t guarantee timescales however this is our best, realistic, stab at how we think things will go. To date we have undertaken the site survey and done the ground investigation work. A survey of the trees was also undertaken and of course all of this needed specialist technical support so we had to go out for individual consultants for this so that takes time.

The slope stabilisation and supporting beam design is now almost complete so this will be incorporated into the final set of tender documents.

We are currently getting formal land access agreements in place via our colleagues in Estates and hopefully these will be ready soon.

We are about to go out to tender for the tree removal work and again, given the slope and difficult access conditions this has to be a specialised operation rather than just approaching our normal tree surgeons. We are hopeful that the tree work will be completed by the end of March.

In the meantime we will finalise the drainage design (getting the water away from the area is crucial of course so this is quite a major element of the contract)

The tender documents combining all the construction elements of the scheme will then be completed and we anticipate the work can then go out to tender towards the end of April. Evaluation of the tenders, award of the works, mobilisation of the contractor and completion of all work is then likely to take us into late June or just beyond which is of course longer than we had previously envisaged. This has proved to be a tricky location which, as you know, is still deteriorating in some locations and has therefore taken longer to assess and account for than anticipated but at least it will result in a better outcome.”

B. County Councillor Joseph Welch reported that the highway issues via the Mount on the Llanfwrog to Bontchel road are ongoing.

C. Members resolved for the Clerk to inform Denbighshire County Council that the highway leading to Pentre Farm, Cyffylliog is in desperate need of repairs.

14. URGENT BUSINESS UNDER SECTION 100B(4) OF THE LOCAL GOVERNMENT ACT 1972.

Councillor Philip Williams agreed to be the Council’s Community Defibrillator Administrator following the resignation of Cathryn Edge.

15. NEXT COUNCIL MEETING – MONDAY 11TH MAY 2020 IN THE CHAPEL VESTRY, CYFFYLLIOG AT 7.30 P.M.