

MINUTES OF THE CYFFYLLIOG COMMUNITY COUNCIL MEETING HELD ON MONDAY 8TH MARCH 2021 VIA ZOOM CONFERENCE AT 7.30 P.M.

PRESENT: Councillors Emrys Williams (Chairman), Eifion Jones, Richard Heginbotham, Philip Williams, Cheow-Lay Wee, Denbighshire County Councillor Joe Welch and the Clerk.

1: NEW COUNCIL MEMBER – the Chairman welcomed Councillor Richard Heginbotham to his first Council meeting following co-option since the previous Council meeting. Councillor Heginbotham has provided the Clerk with the completed “Declaration of Acceptance of Office” and “Members Code of Conduct – Register of Members’ Interest” forms

2. APOLOGIES: Councillor Oswyn Jones.

3. DECLARATIONS OF INTEREST – none received.

4. CONFIRM THE MINUTES OF THE PREVIOUS TWO COUNCIL MEETINGS HELD ON 9TH MARCH AND 17TH AUGUST 2020.

Members confirmed 9th March and 17th August 2020 minutes as a true record.

5. MATTERS ARISING FROM THE MINUTES.

Covered elsewhere within the minutes.

6. FORMER CYFFYLLIOG SCHOOL:-

A. Consider the report from Mr Marc Roberts of Cynlas Ltd. distributed via email on 27th September 2020 – Members discussed the report provided by Mr Roberts together the various options available to the Community Council.

B. Members resolved on the option to demolish the current former Cyffylliog Primary School building and to landscape the site and for the Clerk to contact Denbighshire County Council Officers regarding the timescale of the handover of the site (Bryn Williams, Asset Manager) and grant funding available for the works (Fran Rhodes, Community Development Officer).

7. BONTUCHEL AND CYFFYLLIOG DEFIBRILLATORS.

Mr Tomos Hughes, North Wales Pads Support Officer for the Welsh Ambulance Service provided the following costings for the purchase and relocation of the both the Bontuchel and Cyffylliog Defibrillators as follows:-

Bontuchel Chapel site:-

New AED plus Defibrillator £800 no vat

New heated non locking cabinet £415.65 no vat

Disconnection + Re Installation by qualified electrician £175.00 / £220.00 + vat

Cyffylliog Phone Kiosk:-

New AED plus Defibrillator £800 no vat

New heated non locking cabinet £415.65 no vat

Disconnection + Re Installation by qualified electrician £210.00 / £245.00 + vat

Back board + Kiosk stickers £125 + vat

2 Day painting by qualified painter £360.00 no vat

Estimated paint cost £135.00

Members resolved to apply for grant funding for the required works.

8. FORMER CYFFYLLIOG BT KIOSK.

The Clerk received the following report from White Oak Property Services on the works required on the former Cyffylliog BT Kiosk now under the ownership of the Community Council:-

“Background The former telephone kiosk at Cyffylliog is to be repurposed as a housing for a defibrillator. The kiosk has not been used for some time and is in need of refurbishment. Observations • the exterior paintwork is in a poor condition. It is flaking and there are areas of mould / moss growth. In places the underlying wood has been exposed to the elements. • The interior paintwork is flaking, especially in the ceiling • Earth has heaped up against the hinge side of the front door. • Earth has heaped up against the field side (opposite the door) against the woodwork. • The side and back panels of glass need cleaning • the panels in the door need cleaning. These are plastic and have become permanently semi-opaque. Suggested Work • Dig away the soil from the left of the door and the soil against the wood/glass wall opposite the door. • Wire brush / scrape off the exterior paint-work and repaint from top to bottom. • Wire brush / scrape off the interior paint and repaint. • Clean down the black panels where the telephone equipment was located. • Clean glasswork inside and out.”

Members resolved to defer decision to the next Council meeting.

9. COMMUNITY NOTICE BOARDS.

The state of the three Community Notice Boards owned by the Community Council are now beyond repair. Councillor Emrys Williams agreed to contact Mr Peter Morgan from Cyffylliog to quote for the three replacement notice boards.

10. FINANCE ISSUES TO INCLUDE:-

A. the Clerk circulated Members with the Councils receipts and payments schedule for the period from 1st April 2020 to 28th February 2021.

B. Authorisation of payments for the current year ended 31st March 2021 (Appendix 1 below).

C. the Clerk confirmed the following receipts for the year ended 31st March 2021:-

1. Denbighshire County Council Precept for the year £7,755.00.

2. 19th May 2020 – Dowell Brothers Cemetery Fees for the late Edward Clwyd Lloyd Jones - £165.00.

3. 17th February 2021 – Peredur Roberts Cemetery Fees for the late Idwal Owen - £165.00.

D. Confirmation of the Council's 2021/22 precept requirement per the email exchanges in January 2021 - £7,722.00.

D. the Clerk provided Councillor's Annual Allowance 2020/21 claim forms for each Member.

11. PLANNING ISSUES.

There were no planning applications received for the Council's observations.

12. COVID-19 RESTRICTIONS WITHIN THE COMMUNITY.

Due to the continued Covid-19 pandemic the Members of the Community Council are available to assist the community residents who have difficulties coping in isolation circumstances during the Covid-19 restrictions.

13. COMMUNITY CHRISTMAS TREE.

The Clerk received the suggestion from a community resident for the Community Council to provide an annual Christmas tree in Cyffylliog village. Members resolved to accept the request and to supply an annual Christmas tree in Cyffylliog.

14. CORRESPONDENCE.

Already covered elsewhere within the minutes.

15. DENBIGHSHIRE COUNTY COUNCIL ISSUES.

The Clerk received emails from two residents complaining about the condition of the highways within the community. Denbighshire County Councillor Joe Welch reported he has arranged a meeting with Tony Ward, Head of Denbighshire County Council Highways, to discuss the highway issues within the Cyffylliog Community Council area with the view of resolving the issues as soon as possible.

16. URGENT BUSINESS UNDER SECTION 100B(4) OF THE LOCAL GOVERNMENT ACT 1972.

There were no urgent business for discussion.

17. NEXT COUNCIL MEETING – ANNUAL GENERAL MEETING, MONDAY 10TH MAY 2021 VIA ZOOM CONFERENCE AT 7.30 P.M.

APPENDIX 1 - BANK PAYMENTS 1ST APRIL 2020 TO 31ST MARCH 2021.

11/05/20 White Oak Property Services Cemetery Costs £600.00.

11/05/20 BHIB Ltd Insurance Premium £702.24.

11/05/20 Society of Local Council Clerk's Reference Book £24.80.

08/06/20 White Oak Property Services Cemetery Costs £160.00.

06/07/20 White Oak Property Services Cemetery Costs £160.00.

13/07/20 Clerk's Salary £300.00.

13/07/20 HM Revenue & Customs PAYE £75.00.

12/08/20 White Oak Property Services Cemetery Costs £380.00

12/08/20 Clerk's photocopying expenses £30.56.

18/09/20 White Oak Property Services Cemetery Costs £320.00.

25/09/20 Clerk's Salary £300.00.

12/10/20 HM Revenue & Customs PAYE £75.00.

30/10/20 Community Heartbeat Defibrillator Costs £240.00.

09/11/20 BT Phone Kiosk £1.00.

09/11/20 Royal British Legion Poppy Appeal £100.00.

23/11/20 White Oak Property Services Cemetery Costs £370.00.

07/12/20 Gruffydd Edwards Cemetery Fencing £626.40.

18/12/20 Clerk's Salary £300.00.

08/01/21 HM Revenue & Customs PAYE £75.00.

09/03/21 Clerk's Annual Expenses £579.35.

09/03/21 Clerk's Salary £300.00.

12/03/21 HG Web Designs Annual Website Fees £150.00.

09/04/21 HM Revenue & Customs PAYE £75.00.